

Mini-2022 Conference

#njmini



New Jersey State League of Municipalities

NJLM Mini Conference
Wednesday, June 15, 2022
8:30a.m.-5:00p.m.
Registration begins at 7:30a.m.
Conference Center at Mercer
1200 Old Trenton Road
West Windsor, NJ 08550

CMFO/CCFO, CTC, CPWM, RMC, QPA, RPPO/RPPS, and New Jersey Attorneys can earn up to 8 CEU Credits in one day!
Land Use Administrators, Planning Board Secretaries, and Zoning Officials can earn up to 7 credits.
CRP's can earn up to 3.5 credits.

The scanning system has been sponsored by [CGI](#)

Schedule of Events:

7:30 a.m.- Check in Opens for Mini Conference

7:30 a.m. -8:30 a.m.- Breakfast Buffet and Networking sponsored by [The Bancorp Bank](#)

8:30 a.m.-10:15 a.m. - Morning Session 1
(Attendees pick one session per time slot)

A. Diversity in the Workplace

Diversity in the workplace allows employers and employees to bring ideas, experiences, and provide varied viewpoints to the table. This session will address the legal requirements for diverse workforces, and overview of discrimination laws as well as consideration of recently enacted requirements for diversity in law enforcement.

Speaker:

- Jennifer Roselle, Esq., Genova Burns LLC

CEUs: CMFO/CCFO-2.0 ETH, CTC 2.0-ETH,CPWM-2.0 ETH,RMC-2.0 ETH; QPA-2.0 ETH,CPA-2.0ETH, RPPO/RPPS-2.0 ETH,PACLE-1.5ETH*,NJCLE-2.0 Eth,CRP-1.75, Planning Board Secretaries-1.75-Admin, Zoning Officials-1.75-Admin, Land Use Administrators-1.75 Admin

B. The Effect of COVID on Municipal Finance and Budgets, Revenue Shortfall Funding and Debt Restructuring Policies and Tax Issues and Budget Impacts; Comprehensive Explanation of Next Phase of Allocation of ARP Funds and Federal Infrastructure Funds and Related Local Finance Board Policies

Speakers:

- Ed McManimon, Esq, McManimon, Scotland, & Baumann, League Associate Counsel
- Matt Jessup, Esq., McManimon Scotland& Baumann
- Jacqueline Suarez, Director Division of Local Government Services and Chairperson of Local Finance Board
- Leon Costello, Ford Scott & Associates

CEUs; CMFO/CCFO-2.0 Bud or Fin, CTC-2.0 Gen/Sec, CPWM-2.0 MGMT, RMC-2.0 FIN, QPA-2.0 Off Admin/Gen Duties, CPA-2.0 Fin, RPPO/RPPS-2.0 M/S, CRP-1.75, NJCLE-2.0, PACLE-1.5*

C. Green Purchasing: The Struggles of Sisyphus

This session will explore the basics of green purchasing, including discussion of recent challenges such as supply chain stagnation, fuel pricing, zero net carbon plans and PFAS in relationship to local government.

Speaker:

- Susan Jacobucci, Esq., Administrator, Borough of Paulsboro

CEUS: CMFO/CCFO-2.0 Off Mgmt, CPWM-2.0 TECH, QPA-2.0 Green Purchasing, RPPO/RPPS-2.0 P/P, CPA-2.0 PD, CRP-1.75, NJCLE-2.0, PACLE-1.5*

D. The Legalization of Vacant Property Ordinances

This seminar will review the implementation of Chapter 444 of the Laws of 2021 which provided statutory authority for municipalities to enact vacant property ordinances. The seminar will review the new law and the ability to subcontract to a private third-party subcontractor to provide this service. In addition, we will review how to turn this municipal charge into a municipal lien.

Speaker:

- Keith Bonchi Esq., Partner, Goldenberg, Mackler, Sayegh, Mintz, Pfeiffer, Bonchi & Gill

CEUs: CMFO/CCFO 2.0 Fin, CTC-2.0 ENF, RMC- 2.0 FIN, CPA -2.0 FIN, Planning Board Secretaries-1.75-Admin, Zoning Officials-1.75-Admin, Land Use Administrators-1.75 Admin, NJCLE-2.0, PACLE-1.5*

10:15a.m.-10:30a.m.- Coffee Break

10:30a.m-12:15p.m.- Morning Session II
(Attendees pick one session per time slot)

A. Diversity in the Workplace (same as Morning Session 1)

B. Controlling Insurance Costs in the COVID Age

The pandemic has impacted both health insurance and property/casualty insurance costs. This panel will discuss what local governments can expect in cost increases for 2023 and beyond as well as steps that can be taken to reduce the impact.

Speakers:

- Joseph DiBella, Senior Partner, Conner Strong and Buckelew
- Paul Forlenza, Executive Director, Atlantic, BURLCIO and TRICO JIFs
- David Grubb, Executive Director, Municipal Excess Liability JIF
- Joseph Hrubash, Partner, PERMA Risk Management Services
- Paul Shives, Vice President, J.A. Montgomery Safety Services

CMFO/CCFO-2.0 Bud or Fin, CTC-2.0 Gen/Sec, CPWM-2.0 MGMT, RMC-2.0 FIN, QPA-2.0 Off Admin/Gen Duties, CPA-2.0 Fin, RPPO/RPPS-2.0 M/S, NJCLE-2.0, PACLE-1.5*

C. Office of the State Comptroller - Performance Audits of Municipal Governments

The segment will provide an overview of the history and responsibilities of the OSC with an emphasis of the audit process and what to expect if your municipality is selected for a performance audit. It will also highlight recent findings from our municipal audit reports as well as the impact of the OSC audits.

Speaker:

- **Carrie L. Meyer, CPA, Deputy Director, Audit Division, Office of the State Comptroller**
- **Daniel Rosenberg, Auditor-in-Charge, Audit Division, Office of the State Comptroller**
- **Joseph Testori, Auditor-In-Charge, Audit Division, Office of the State Comptroller**
- **Raymond Paone, Auditor II, Audit Division, Office of the State Comptroller**

CEUs: CMFO/CCFO-2.0 Acct, CPA-2.0 ACCT, CRP-1.75

D. Records Session

CEUs: RMC- 2.0 Rec, Planning Board Secretaries-1.75-Admin, Zoning Officials-1.75-Admin, Land Use Administrators-1.75 Admin, NJCLE-2.0, PACLE 1.5*

12:15p.m.-1:15p.m.- Lunch Buffet and Networking sponsored by [Spatial Data Logic](#)

1:15p.m.-2:55p.m. -Afternoon Session I
(Attendees pick one session per time slot)

A. The Cannabis Application Process for Municipal Clerks

This presentation will discuss how a municipal that has “opted-in” or is thinking about “opting-in” for cannabis decides on a best suited cannabis application process.

Speakers:

- Karl Timbers, Solicitor, City of Atlantic City
- Ronald P. Mondello, Esq., Co-Chair, NJSBA Municipal Cannabis Law Sub-Committee
- Ann Holzman, Zoning Officer, Hoboken
- Kashawn McKinley, Director of Special Projects, Atlantic City

CEUs: CMFO/CCFO-2.0 Fin, RMC-2.0 Lic, CPA-2.0 Fin, Planning Board Secretaries-1.75-Admin, Zoning Officials-1.75-Admin, Land Use Administrators-1.75 Admin, NJCLE 2.0, PACLE 1.5*

B. Controlling Insurance Costs in the COVID Age (same as Morning Session 2)

C. Keep Your Cyber Plate Clean: Best Practices to Pass Your Next Audit

Managing a cyber security program in a public sector organization is a critical but challenging task. Factoring in the evolving threat landscape, as well as legislative and insurance requirements, makes this task even more challenging. This session will streamline the many conversations around cyber security needs and requirements and provide attendees with both conceptual understanding and tactical steps to pass their next cyber audit.

Specifically, this session will equip attendees with:

- knowledge and understanding of legislative requirements governing public sector cybersecurity programs
- how-to steps for achieving compliance
- understanding of cyber hygiene concepts with tangible list of best security practices to deploy
- guidance on how to train employees to conduct business securely
- overview of resources available to public sector to help you pull it all together

Join us for this session and leave confident and equipped to pass your next cyber audit!

Speakers:

- Bernadette Kucharczuk, City of Jersey City, President, NJGMIS TEC Foundation
- Jean-guy Lauture, Township of Bloomfield, Vice President, NJGMIS
- Lee Micai, Mercer County Board of Social Services, President, NJGMIS
- James Pacanowski III, City of Ventnor City, Secretary, NJGMIS

CEUs: CMFO/CCFO-2.0 IT, CTC-2.0 IT, CPWM-2.0 IT, RMC-2.0 IT, QPA-2.0 IT, CPA-2.0 Tech; RPPO/RPPS-2.0 M/S, Planning Board Secretaries-1.75 Admin, Zoning Officials-1.75 Admin, Land Use Administrators-1.75 Admin

D. Review of Veteran's and Senior Citizens Deductions

This review of Veteran's and Senior Citizens Deductions will cover veteran's deductions, including qualifications, applications, and a brief mention of vet deductions vs. 100% disabled exemption. Other topics will include senior/surviving spouse/disabled deductions; post tax annual income statements (PD5); and completion of annual PD65.10 statements.

Speakers:

- Paul M. Lesniak, Tax Collector/ Treasurer, City of Elizabeth, 2nd Vice President, Tax Collectors and Treasurers Association
- Eric L. Zanetti, CTA, Tax Assessor, Township of Berkeley

CEUs-CMFO/CCFO-2.0 Fin, CTC-2.0 R/B/C, CPA-2.0 TAX, NJCLE-2.0, PACLE-1.5*

2:55p.m.-3:10p.m.- Afternoon Break and Networking sponsored by [Colliers Engineering](#)

3:10p.m.-4:50p.m. -Afternoon Session II
(Attendees pick one session per time slot)

A. Elections Lessons Learned

Robert Byrne, RMC with over 31 years' experience and former Municipal Clerk for Jersey City will discuss what he learned about Elections.

Speaker:

- Robert Byrne, RMC, Former City Clerk, Jersey City

CEUs-RMC-2.0 ELEC, NJCLE-2.0, PACLE-1.5*

B. Keep Your Cyber Plate Clean: Best Practices to Pass Your Next Audit (same as Afternoon Session 1)

C. Design Build

This session will discuss Design Build and other Procurement Updates

Speaker:

Michele Meade, Municipal Technical Advisor & Procurement Specialist, Division of Local Government Services, Department of Community Affairs, State of NJ

**CEUs: CCFO/CMFO – 2.0 Fin, CPWM – 2.0 GOVT, RMC – 2.0 Fin, QPA – 2.0 P/P
CTC – 2.0 Gen/Sec, CPA-2.0 Fin; RPPO/RPPS-2.0 P/P: NJCLE-2.0, PACLE 1.5***

D. Monitoring Sewers for Covid-19 and other Pandemics

Speakers:

- Ralph Carchia, NJDEP W-2, C-3, Dave Heiner Associates, Inc.

CEUs: CPWM-2.0 Tech

5:00p.m. Adjournment

REGISTRATION FEE:

Member Rate*: **\$115.00 per registrant**

Non-Member: **\$130.00 per registrant**

*Member rate applies to: Municipalities, State, County, and Municipal Utilities & Authorities.

To Register:

- Visit www.njlm.org/seminars
- Download registration form, complete and fax it with your voucher to 609- 695-0151
- Questions about registering – contact Sue Delany, sdelany@njlm.org or 609-695-3481,ext 111

***PA CLE's have been listed on this sheet. Note, to earn PACLEs separate fees apply.**