

January 7, 2015

Re: Recruitment of Executive Director

Dear Mayor:

Several weeks ago I sent to you a copy of the retirement notice of Bill Dressel. As I indicated in that letter, last summer the League Officers in anticipation of Bill's retirement began planning the recruitment process to be used to select his successor. To assist the League Officers in this search and to insure that the process is fair to both the League and the applicants, the League entered into a contract with Bob Casey who has been a municipal official and active in the League since the early 1970's. To maintain confidentiality in the process as well as to encourage qualified people to apply, all communications concerning the application process should be directed to him, as cited in the attached employment notice. We have agreed that any information that comes to our individual attention will be forwarded to him so that we have a complete file when the process is over.

The Officers had several meetings to discuss the current and future status of the League, as well as to discuss the qualifications and qualities we would seek in a new Executive Director and to establish a time line for this replacement process. Basically we will recruit during the winter months with the goal of identifying our top candidates in early Spring, making a selection in May with that person starting in June. This will allow for a one month (and hopefully longer) transition period for a new director to become familiar with the function of our retiring director.

[Attached is the full version of an ad](#) that outlines the responsibilities of the Executive Director, as well as our "preferred candidate" criteria. I would urge that you provide this information to any person who you believe would be a suitable candidate. We have no prequalified candidates; this is an open process to attract the best person for the position. We will advertise a condensed version of this ad in the next few weeks in regional papers as well as one or more national organizations.

Thank you for your continued support and cooperation. I will keep you apprised about this recruitment process in the upcoming months.

Sincerely,

Brian C. Wahler
NJLM President
Mayor, Piscataway