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## January 12, 2022

- I. Upcoming League Seminars: League Professional Development Program
- II. Show Off Your City
- III. Claim Your CEUs from the 106<sup>th</sup> Annual Conference

**Municipal Clerks:** Please forward to your Mayor, Governing Body, and Department Heads.

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## I. Upcoming League Seminars: League Professional Development Program

### a. Orientation for Municipal Officials that are Newly Elected, Re-elected, or Experienced

Saturday, January 22, 2022  
9:00 a.m. - 3:30 p.m.  
Westin Hotel  
555 Fellowship Road  
Mount Laurel, NJ 08054

This orientation for municipal officials who are newly elected, re-elected, or experienced is fast paced and designed to quickly bring officials up-to-date on important municipal issues. The newly elected officials will get a thorough overview of their major areas of responsibility, key contacts at the State level, and important sources of information and assistance.

Registration Information for [January 22 Newly Elected Orientation](#)

### b. Orientation for Municipal Officials that are Newly Elected, Re-elected, or

## Experienced

Saturday, February 5, 2022  
9:00 a.m. - 3:30 p.m.  
Hilton Meadowlands Hotel  
2 Meadowlands Plaza  
East Rutherford, NJ 07073

This orientation for municipal officials who are newly elected, reelected, or experienced is fast paced and designed to quickly bring officials up-to-date on important municipal issues. The newly elected officials will get a thorough overview of their major areas of responsibility, key contacts at the State level, and important sources of information and assistance.

Registration Information for the [February 5 Newly Elected Orientation](#)

### **c. Budgeting for the Elected Official: Everything you Need to Know to Create, Balance, and Approve Your Municipalities' Budget**

Saturday, March 12, 2022  
8:30 a.m. - 2:00 p.m.  
The Conference Center at Mercer  
1200 Old Trenton Rd.  
West Windsor, NJ 08550

Creating and approving a feasible budget is one of the most important tasks of an Elected Official. It is also one of the most complex and time consuming tasks. To aid in this endeavor, the League has created a special half-day program geared toward Elected Officials to help them in understanding the municipal budgeting process.

Registration Information for [March 12 Budgeting For Elected Officials](#)

Looking for more educational programming announcements? Visit our [League seminar page](#) or our social media pages.

Stay current on what's happening in local government in New Jersey, follow us on [Facebook](#), [Twitter](#), and [LinkedIn](#). [Facebook](#), [Twitter](#), and [LinkedIn](#).

### **Health and Safety Notice for In-Person Seminars**

To help prevent the spread of COVID-19 we recommend that attendees at our in-person events wear a face mask regardless of vaccination status.

## II. Show Off Your City

We'd like to record the many special municipal moments in New Jersey through the 2022 NJLM Annual Show Off Your City photo contest. You are invited to send us photos of how local residents and officials worked and played and thrived throughout the year. Whether it's a scenic location, civic event, or a simple daily moment, please send in your best!

Entries will be posted on the League's Facebook page, website and some will be featured in the April issue of *NJ Municipalities magazine*, and possibly other issues.

A winner will be selected and receives a free League publication of their choice.

We ask that photos be high resolution JPEG—at least 1 MB in size. Please provide photo credit if necessary. Unfortunately, stock photos and images that are too low resolution will not be considered. By submitting a photo, you are agreeing that you own the rights to the photo and that NJLM has permission to use the photo in *NJ Municipalities*, on NJLM's social media and website, and in other printed materials. Please include your Facebook profile name and we will tag your photo on Facebook.

Photos can be submitted via email to [aspiezio@njlm.org](mailto:aspiezio@njlm.org), or mailed on CD or flash drive to 222 West State Street, Trenton, NJ 08608.

Submission deadline is February 4, 2022. For more [information visit our website.](#)

### III. Claim Your CEUs from the 106<sup>th</sup> Annual Conference

Conference attendees! Don't forget to [claim your CEUs](#) from the 106<sup>th</sup> Annual Conference. You have until May 1, 2022 to claim your credits.

Any questions please contact Danielle Holland-Htut, Continuing Education/Special Programs Manager at 609-695-3481, ext. 118, or [dholland@njlm.org](mailto:dholland@njlm.org)

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